

Teacher: _____ Coach: _____ Date: _____

Focus of Lesson/Objectives: _____

In Column 1, the coach can write notes about the observed lesson. In Column 2, the coach can summarize the post-observation conversation, indicating follow-up steps. The guide then serves as a record of what the coach and teacher plan to do as a result of the observation and follow-up discussion.

| Summary of Lesson Analysis | Results of Discussion With Teacher |
|---|---|
| <p data-bbox="232 505 445 532">(After Observing)</p> <ul data-bbox="253 555 652 769" style="list-style-type: none"><li data-bbox="253 555 652 583">• What did you see? Think? Wonder? <li data-bbox="253 675 652 769">• Draft comments and focus questions that you may include in your post-observation conversation | <p data-bbox="725 505 1191 532">(After Post-Observation Conversation)</p> <ul data-bbox="746 555 1170 820" style="list-style-type: none"><li data-bbox="746 555 1170 583">• What was the conversational focus? <li data-bbox="746 675 1170 703">• What action steps were agreed upon? <li data-bbox="746 795 1170 822">• Who will do what? Teacher? Coach? |

continued →

CULTIVATING COACHING MINDSETS

| Summary of Lesson Analysis | Results of Discussion With Teacher |
|---|------------------------------------|
| <p>Instructional Strategies/Approaches Used:</p> <p>Active engagement of students? Appropriate for lesson? Need for differentiation?</p> | |
| <p>Materials Used:</p> <p>Appropriate for this lesson? Used effectively?</p> | |
| <p>Classroom Management:</p> <p>Were students attentive and engaged? Grouping appropriate?</p> | |
| <p>Classroom Environment:</p> <p>Did the environment provide for maximum learning? Were all students involved in meaningful work?</p> | |
| <p>Other:</p> | |

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